

## FIRE EXTINGUISHER INSPECTIONS

601

### I. PURPOSE

To establish guidelines for a fire extinguisher inspection program. This program will ensure that the protective equipment and systems are in an operational state of readiness. The following guidelines shall be applied where applicable.

### II. RECORDKEEPING

Records of inspections are to be kept in the Main Office.

### III. INSPECTION PROCEDURES (Monthly)

- A. Fire extinguishers shall be checked as follows:
1. Visually check overall condition of extinguishers
  2. Check pressure within required limits
  3. Check seal on operating lever
  4. Check location to ensure easy accessibility

### IV. REFERENCE

National Fire Protection Association: NFPA 13:

## SMOKING CONTROLS 602

### I. PURPOSE

To assist GTC fire protection policies with regard to smoking controls.

### II. POLICY

Management has established a policy that designates "No Smoking" and "Smoking Permitted" areas. These areas should be clearly marked as to whether smoking is or is not allowed.

A. Designated smoking areas shall be provided.

## FIRE RESPONSE ORGANIZATION 603

### I. PURPOSE

To detail requirements for fire response organization according to applicable standards.

### II. POLICY

According to applicable standards one of the three fire-related programs shall be in place:

- A. Fire prevention plan
- B. Incipient fire response
- C. Structural-interior fire brigade

Management has established a fire prevention plan and utilizes an incipient "beginning stage" fire response consisting of all employees as it is difficult to determine who may be at a given jobsite at any specific time.

### III. INCIPIENT FIRE RESPONSE

The OSHA regulations state that an incipient-stage fire is a fire that is in the initial or beginning stage and that can be controlled or extinguished by the use of portable fire extinguishers, Class II standpipes or small hose systems without the need for protective clothing or self-contained breathing apparatus.

- A. GTC has available portable hand-held fire extinguishers. GTC expectation is that an employee may attempt to extinguish a fire utilizing a portable fire extinguisher so long as it does not jeopardize the health and safety of the individual or limit their ability to escape. Otherwise, turn in an alarm.

### IV. REFERENCES

OSHA standards:

- A. 1910.37: Means of egress
- B. 1910.156: Fire brigade